



# PREPARING FOR THE IEP MEETING: FOR GENERAL EDUCATORS

As a general educator, you have valuable perspectives and insights to offer when discussing transition topics during IEP meetings. This planning sheet will help you know what to expect and how you can contribute.

### What Should I Know About a Transition IEP Meeting?

- Beginning with the first IEP to be in effect after your student turns 14, IEP meetings will focus on the student's postsecondary goals, along with transition services and annual goals that will help him or her achieve their postsecondary goals.
- IEP team members include the student, his/her parents or guardians, their special education teacher, yourself, a school administrator, and representatives from adult disability service agencies. Other team members might include a speech, occupational, or physical therapist, and/or guidance counselor. The student can invite anyone important to them who can provide relevant information related to post school goals.
- Members of the team will vary depending on the individual student's needs.
- The team will identify goals and services that will help the student achieve those outcomes, and keep track of the student's progress on those goals.
- Each team member will have individual responsibilities and things they can do to contribute.
- General educators present at the meeting should be someone who knows the student and has experience working with them.

### How Can I Help?

- Share knowledge of the general education curriculum and what students will need to succeed in the general education classes.
- If the student is on the regular diploma pathway, ensure he or she is remaining on track to graduate.
- Be prepared to speak to the student's levels of performance in your classroom and show examples of work.
- Assist with writing annual goals that address Common Core standards.
- If you can, talk about specific supports that are helping this student in your class, as well as barriers that are impacting this student's success.
- Talk to the special educator prior to the meeting to discuss any questions or concerns you may have.
- Suggest an extracurricular or other school activities that might be relevant to the student's annual or post-school goals.
- Help collect assessment data relevant to student's post-school goals.