



### SUMMARY OF PERFORMANCE CHECKLIST

Use this checklist as a guide when developing a summary of performance for a student. We have also included a section for any additional comments you might have about the student's summary of performance.

- My student's summary of performance (SOP) is completed during their final year of high school education.
- I follow Tennessee's SOP template.
- SOP includes demographic information and identified disability.
- I have attached all relevant assessments to the SOP, including most recent physical and/or psychological evaluation.
- SOP includes a narrative summary of present level of performance in academic area, including reading, math, and written language.
- SOP includes a narrative summary of present level of performance in cognitive area, including general ability and problem solving, attention and executive functioning, and communication.
- SOP includes a narrative summary of present level of performance in functional area, including social skills and behavior, independent living skills, environmental access/mobility, self-determination/self-advocacy skills, vocational/career, and any other additional important areas.
- SOP includes a recommendations section, with suggestions for future accommodations, services, and supports.
- SOP reflects student input.
- The language used in my student's summary performance is positive and person-centered.
- The language used in my student's summary of performance is easy to understand for employers, postsecondary ed programs, and adult disability service agencies.

#### Additional Comments and Next Steps: