**Station 1: TransitionTN’s Quick Activities and Pre-ETS Sequencing Guide**

**Learning Target:** Connect a Pre-ETS Sequencing Guide Skill-Building Activity to a Quick Activity. Plan to use at least one Quick Activity to help deliver your services.

**Station Goal:** Participants will identify how TransitionTN's Quick Activities can be used with the Pre-ETS Sequencing Guide to plan and deliver targeted services.

**Time:** 25 minutes

**Structure:** Instructor-led

**Directions:**

**Step 1:** Watch the Transition Tennessee video on the Pre-ETS Sequencing Guide as a whole group.

**Step 2:** Review the table below and the five Skill-Building Activities in the first column.

**Step 3:** Go to TransitionTN's student website. Click on Quick Activities in the menu bar. If needed, use the navigation support on page 3 while we explore the Quick Activities.

**Step 4:** Review Transition Tennessee’s Quick Activities as a whole group. <https://transitiontn.org/student/quick-activities/>

**Step 5:** Write the title of at least one Quick Activity that could be used to teach students the Skill Building activities listed in the chart. Chart on page 2.

**Step 6** Discuss the following questions as a group:

* How can the Quick Activities support your instruction?
* How can you group students using the quick activity options?

**Evaluation:** Completed handout

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| **Skill-Building Activity from Pre-ETS Sequencing Guide** | **Quick Activity that Complements** **Skill-Building Activities** |
| **Self-Advocacy:** Take self-assessments in targeted areas to gather information about themselves and increase self-awareness | Self-Assessment  |
| **Workplace Readiness Training:** Demonstrate business-appropriate written and/or verbal communication: 1. Writing emails
2. Leaving voicemails
3. Virtual meetings
4. Using visual aids
5. Social media
6. Cell phone etiquette
 | Professional Emails |
| **Work-Based Learning:** Understanding how to answer and ask job-related questions: 1. Job-related experience
2. Training or certifications
3. Interest level
 | Communicating in Job Interviews  |
| **Job Exploration Counseling:** Identify and define the types of employment that are available:1. Part-Time
2. Full-Time
3. Seasonal
4. Non-Traditional
 | Types of Employment  |
| **Counseling on Postsecondary Education:** Attend college fairs to connect with schools of interest to continue exploring postsecondary education options:1. Create a list of questions to ask at the fair
2. Develop a list of schools they want to ensure they connect with at the fair
 | College FairsCampus Tours  |

**WEBSITE NAVIGATION SUPPORT**

**To Navigate to the TransitionTN Quick Activities:**

1. Go to TransitionTN.org
2. Then, click on “FOR STUDENTS” at the top of the webpage or by scrolling to the bottom of the TransitionTN.org homepage and clicking “Let’s Go!”





1. When you get to TransitionTN’s student website, click on “Quick Activities” at the top of the page.





1. Click on a Quick Activity title to open and explore.

