

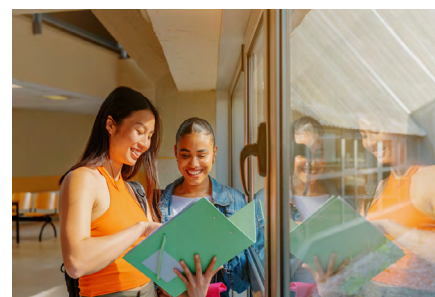
Experiences to Learn About Work

For students who want to get a job

Community Activities

Community activities are an opportunity to learn from people in your community and explore jobs. Some examples of community activities include:

- Online searches
- Workplace tours
- Informational interviews
- Job shadows
- School-based enterprises (SBE)
- Career mentors



Online Searches

An **online search** is when you look up information about a job or company.

Online searches can help you:

- Gain basic information about a company
- Identify a business' hours of operation
- Understand what products and services a business sell
- Find a business' mission statement



Workplace Tours

- A **workplace tour** is an opportunity to explore a workplace and learn more about the company.
- **Workplace Tours** can help you:
 - Learn about the role's different employees have
 - Observe equipment that is being used
 - Learn about the **workplace culture**
 - Find out what skills are needed for a job



Informational Interviews

- An **informational interview** is a meeting where you talk one-on-one with someone about their job.
- **Informational interviews** can help you:
 - Ask and get answers to specific questions about a job
 - Learn detailed information about the requirements of a job
 - Find out about job opportunities



Job Shadows

- **Job Shadows** are the opportunity to observe an employee while they work.
- A **Job shadow** can help you:
 - Develop an understanding of an employee's specific tasks
 - Experience what a day at work looks like for an employee
 - Learn about the equipment you may use



School-Base Enterprises (SBE)

- Some schools offer a **school-based enterprise** that allows students to be involved in a business started within a school.
- You may have to apply and get accepted to work at a **school-based enterprise**.
- A **school-based enterprise** can help you:
 - Develop skills needed to get a job
 - Learn to communicate and work with other



Career Mentors

- A **career mentor** can be another person supporting you when looking for a job.
- A **career mentor** can:
 - Provide recommendations and advice about your career
 - Help you learn about jobs in the community



Wrap Up

- An **online search** can be used to find basic information about a company or job.
- **Workplace tours** allow you to observe equipment and understand the **workplace culture**.
- An **informational interview** is a meeting to ask questions about someone's job.
- **Job shadows** are an opportunity to spend time observing an employee.
- A **school-based enterprise** helps you develop skills necessary to get a job.
- **Career mentors** can give you advice and help when looking for a job.