**Skills: School to Workplace**

Instructions:

We start developing soft skills and technical skills in school. A lot of the time, these skills can be transferred to the workplace. Fill out the chart with skills you have already gained in school. Then identify whether it is a soft skill or a technical skill, and if it could be transferred to the workplace.

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| --- | --- | --- | --- |
| Skills I have | Soft Skill  | Technical Skill | Can Transfer to the Workplace |
| Example: I turn in my work on time.  | Checkmark with solid fill |  | Checkmark with solid fill |
| Example: I can make Google PowerPoint presentations. |  | Checkmark with solid fill | Checkmark with solid fill |
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